

WAYNE TOWNSHIP MEETING
NOVEMBER 18, 2024

The Wayne Township Board of Supervisors held a meeting on November 18, 2024, at 7:00 p.m., at the Wayne Township Municipal Building, with James B. Maguire, David W. Calhoun, and Terry Condo present.

Also in attendance: Linda Calhoun, Carl Bathurst, Rod Shemory, Steve Simcox, Police Chief Dave Winkleman, Zoning Officer Terry Crawford, Rick Scheesley, EMC, John Segursky, P.E. of Buchart Horn, and Paul Ryan, Esquire

Public Participation

None.

Approval of Meeting Minutes

Chairman Maguire asked if there were any questions on the October 21, 2024, meeting minutes, there being none, Supervisor Calhoun made a motion to approve the minutes as presented; seconded by Supervisor Condo, MCU.

Approval of Treasurer's Report

Supervisor Calhoun made a motion to approve the Treasurer's Report as submitted; seconded by Supervisor Condo, MCU.

Recreation Committee

Linda Calhoun of the Recreation Committee reported that the Election Day Event was a success and there was a lot of positive feedback on it.

The Holiday House will be ready for the ribbon-cutting ceremony on November 26th, and township representatives and donors were invited to tour it.

Linda indicated there will be additional projects to complete on the house, but through much hard work, the house will be ready for Santa's visit on December 15, 2024. Linda also thanked Secretary/Treasurer Macklem for handling the donations and working closely with Mona Calhoun on the list of donors to invite to the ribbon-cutting ceremony.

Linda also provided the following information on upcoming activities scheduled at the Nature Park, including:

"Elves in the Nature Park" sponsored by Truck-Lite Community Committee where they hide elves for children to find as they walk through the park and have the chance to win a prize for guessing the correct number of elves hidden in the park.

The Truck-Lite Community Committee is also planning a visit from Santa on December 15th to the Holiday House and will handle everything for that event including buying prizes.

The Recreation Committee is sponsoring the "Light Up Wayne Township" Christmas house decorating contest. The Committee has a panel of residents who will be judging any home that has its lights turned on Sunday, December 22, 2024, beginning at 6:00 pm. Prizes will be awarded to the top three winners, \$125.00 for first place; \$75.00 for second and \$50.00 for third place.

There is also a tree decorating contest at the Nature Park for individuals, groups, and local businesses to sponsor decorating a five-foot tree between December 9th and December 17th and judging will be held on December 21, 2024.

Santa will be visiting with children at the Holiday House on December 15th and 20th and children are asked to bring an ornament to decorate the tree. The Recreation Committee will be providing refreshments, and on behalf of the Recreation Committee, Linda requested a \$500 donation from the Board of Supervisors to purchase items for Santa to give to children.

Supervisor Calhoun made a motion to donate \$500.00 to the Recreation Committee to purchase items for children visiting Santa; seconded by Supervisor Condo, MCU.

Supervisor Calhoun requested that Chief Winkleman set up the lighted portable trailer with the dates of Santa's visits.

Zoning Officer's Report

Zoning Officer Terry Crawford presented the monthly report to the Supervisors which included one permit issued to Wayne Township for the Holiday House (12 x 16 shed) at the Nature Park.

After receiving a complaint about the burning at 1682 Youngdale Road, he did an inspection of the property and issued a written warning to that property owner for burning unauthorized material.

Zoning Officer Crawford also reported that he spoke with the property owner at 1348 Youngdale Road and received permission to enter the property to remove garbage and junk from the property.

Chairman Maguire requested that the contractor who was awarded the bid to clean up the property be notified that approval to enter the property has been received and work can begin on the property.

Monthly Engineer's Report

John Segursky, P.E., reported that there has been no additional contact from First Quality about creating additional parking.

John also reported that after the October meeting he looked at the curb cut on Shoemaker Road and Simcox Lane and said he is not comfortable with milling the curb cut flush with the pavement due to the possibility of creating a water runoff problem. He said the curb cut is not excessive in height and is within the plan specs for Shoemaker Road and recommended that the curb not be ground down.

Also, regarding the Township taking ownership of the roads in Little Pond, John said he spoke with PennDOT Municipal Services Representative Darren Stover who confirmed that PennDOT does not have pavement requirements for roads, and the only PennDOT requirements involve the width of the right-of-way and cul-de-sacs.

A discussion was held regarding the roads and it was noted that the right-of-way for the roads in Little Pond is 50 ft. and the cul-de-sac is 80 feet wide. The Developer will provide the road specifications to the township and all agreed that berm work must be completed.

Police Report

Pine Creek Township Police Chief Dave Winkleman provided the police report for the month of October that included: four assists; six citations; 43 follow-up incidents; two motor vehicle accidents; eleven traffic stops; issued four warnings; and 58 other incidents including one alarm, one Disorderly Conduct; two Harassments; five Suspicious Circumstance and one Theft.

Chief Winkleman reminded residents to keep their vehicles locked.

Old Business:

New Zoning Ordinance

Discussion of the new Zoning Ordinance was tabled.

Nuisance Ordinance and Fireworks Ordinance

Chairman Maguire said that additional language was added to the current Nuisance Ordinance and is proposing that the Supervisors adopt a Fireworks Ordinance and Maguire asked Solicitor Ryan about the process of adopting both ordinances.

Solicitor Ryan asked that both ordinances be provided to him so they can be advertised in the newspaper and considered for adoption at a public meeting.

Rod Shemery, Chair of the Planning Commission, explained that the Planning Commission added language and definitions to the Nuisance Ordinance to make enforcement easier for Terry Crawford.

Supervisor Condo said the township had been following the State's regulations on fireworks which do not include a set time for consumers to stop setting off fireworks other than on Federal holidays i.e. Memorial Day, Independence Day, and Labor Day at 11:00 pm and New Year's Day at 12:30 am. The proposed ordinance would require that fireworks stop at 10:00 pm except for those holidays mentioned.

Supervisor Condo made a motion that the Solicitor start the process to adopt the amended Nuisance Ordinance and proposed Fireworks Ordinance; seconded by Supervisor Calhoun, MCU.

Holiday House Contribution

The Supervisors discussed the matching contribution from the township for the Holiday House and Secretary/Treasurer reported that \$8,220.00 was collected by the Recreation Committee to date.

Supervisor Calhoun made a motion to match the donations received for the Holiday House in the amount of \$8,220.00; seconded by Supervisor Condo, MCU.

The Supervisors commended the Recreation Committee for all their hard work in obtaining donations for the Holiday House.

It was the consensus of the Board of Supervisors that the matching funds be held in the township's general fund account and disbursed as needed.

Bowmaster Property Cleanup

The Supervisors discussed continuing cleanup of the Bowmaster property and Supervisor Condo suggested that Code Enforcement Officer Terry Crawford, Matt Maguire, meet with the Supervisors and property owner at the site to determine what remaining items must be removed.

New Business:

2025 Preliminary Budget

Supervisor Calhoun made a motion to adopt the 2025 Preliminary Budget as presented: seconded by Supervisor Condo, MCU.

Baker Tilly US, LLC Proposal – 2024 Audit

The Supervisors requested Secretary/Treasurer Macklem explain the proposal from Baker Tilly to perform the 2024, 2025, and 2026 municipal audits.

Secretary/Treasurer Macklem explained that the annual audits have been completed by Richard Lowe, CPA for a number of years but he retired. Mr. Lowe provided a list of recommended accounting firms that perform municipal audits. The Baker Billy accounting firm in Williamsport was the only local firm that responded to a request for a proposal to do the 2024 audit.

The proposal from Baker Tilly provides for an annual discount if the township agrees to a three-year agreement to complete the 2024, 2025, and 2026 audits at a cost of \$11,000.00 for the 2024 audit; \$11,500.00 for the 2025 audit; and \$12,000.00 for the 2026 audit.

Supervisor Condo made a motion to accept the proposal from Baker Tilly to perform the township audits for the next three years; seconded by Supervisor Calhoun, MCU.

Little Pond Development Roads

Supervisor Calhoun made a motion to accept ownership of the roads in Little Pond Development contingent on the Developer finishing the berm work and providing the required documents for the township to take ownership of the roads; seconded by Supervisor Condo, the motion passed with Supervisor Calhoun and Condo voting in favor of the motion and Chairman Maguire abstaining from voting due to a conflict of interest.

Snow Removal Contract

Supervisor Calhoun made a motion to approve the snow removal contract with Central Clinton County Water Filtration Authority for 2024/2025; seconded by Supervisor Condo, MCU.

Executive Session

Solicitor Ryan explained that the Board of Supervisors held an Executive Session on November 14, 2024, at 10:45 a.m. to discuss legal issues involving the Merrill Litigation. He asked the Board for a motion to adopt and move forward with the litigation strategy discussed and agreed upon during the Executive Session.

Supervisor Condo made a motion to adopt and move forward with the litigation strategy agreed upon during the Executive Session with regard to the Merrill legal matter; seconded by Supervisor Maguire, the motion was approved with Supervisors Condo and Maguire voting in favor of the motion and Supervisor Calhoun abstained due to a potential conflict of interest.

Approval of Invoices

Supervisor Calhoun made a motion to approve the invoices as submitted, seconded by Supervisor Condo, MCU.

Adjournment

Supervisor Calhoun made a motion to adjourn the meeting; seconded by Supervisor Condo, MCU.

Supervisor Maguire adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Darlene S. Macklem

Darlene S. Macklem, Secretary